

St Joseph's School Association

A Registered Charity

Charity No 295506

Chair: Tanya McConn
Vice Chair: Sarah Fletcher
Treasurer: Mark Prince
Secretary: Andrew Faulkner



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MEETING MINUTES

Wednesday 30th January 2019

Attendees:

Committee

Tanya McConn, Andy Faulkner, Peter Coldwell, Charlotte Saunders, Vedran Biondic, Emma Grimley

Other Members

Nick Michelson

Apologies:

Mark Prince, Sam Soames, Claire Downie, Sarah Fletcher

1. Welcome, Apologies and Prayer (TM/PC)

2. Review Christmas Disco

Monies raised at the Christmas Disco was **£1,753**, being from;

Gate – £749

Chocolate tombola – £371

Raffle – £633

Monies from the Christmas Club - £587

Separate disco in future into KS1 and KS2 as too busy/too much for the little ones.

This year we'll separate.

Something for parents to do this year.

3. Finances update (MP)

The above monies have not yet been banked as Mark only received them from reception a couple of weeks ago.

Current funds in the bank, as at the end of 2018 was £13,725, so will be £16,065 once I bank the monies above. The main use of funds since our last meeting was the 5 whiteboards that we historically and at the last meeting had agreed to pay for, totalling £15k.

All white boards up and running now.

4. 2019 event ideas, responsibilities & dates (Q1 & 2)

a) **Cake sale – 15th Feb** (Leigh Castle with volunteers)

Update date on poster and send to TM & SF (AF)

- b) Pop up shop evening – Friday 15th March 6.30-8.30 in Reception** (Tanya McConn)
 Personal stylists in BS & Suka. Clothing and accessories, skin care, candles etc
 £5 per ticket (including prosecco). We get 10% of what they sell.
 Suggest drinks in town afterwards?
 Sell Prosecco during event.
 Alcohol licence required (AF).
 Float required (MP)
 TM to provide AF with full information for a poster
- c) Disco**
 4th April or 21st. Peter to confirm
 AF to ask Amy
 Float required (MP)
- d) 2nd SA meeting of 2019**
 Monday 1st April
 AF to send meeting invitation to Committee Members
- e) May Fayre**
 Possible dates? 11/12/18/19 - PC to confirm
 Options:
 1. Use St Mary's if building work already started. PC to speak to Andrew Celano.
 2. Possibly use the St Josephs' field only (not playgrounds)
 3. Possibility to hold on a Sunday this year?
 TM to speak to May Fayre suppliers to see if Sunday is a possibility
 Ask for volunteers
 TM to look into the following:
 1. Stage for bands
 2. Tug o war
 3. Pony rides
 AF to ask Rebecca Faulkner to look into bands from St Marys/the Half Moon
 Put together a programme of events
 Need to request auction items
 MP to send Committee breakdown of last year's stalls income
 Float required (MP)
- f) Sponsored event - Sponsored run – 7th June**
 Need to request volunteers to help run it
- g) Camping – 6th-7th July**
 AF to ask Tom/Dagna Dargan
 Vedran, Nick and Andy can assist
 Float required (MP)
- h) 3rd SA Meeting of 2019 - 12th June**
 AF to send meeting invitation to Committee Members
- i) Summer Disco - 19th July**
 AF to ask Amy – Amy confirmed
 Float required (MP)

AF to send out Parent mail with all dates and set up Facebook events

5. Charity of the year
 PC to ask parent

6. Funding Requests (PC/CS)

KS 1&2 – library books - £4,500 – voted in

Forest School enrichment - £500 – voted in

Whole school – e-safety workshops (4 sessions) - £990 – voted in

7. Any other business

a. Stagecoach hiring hall on (Fri and Sat)

b. IT Vet sponsoring our events for donation towards laptops/servers – NM to
speak to IT Vet

c. AF to investigate Amazon Smile