



St. Joseph's Catholic Primary

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"To live, love and learn in a caring Christian Community"

Dear Parent/Carer,

November 2019

Parent Consultations - Online Appointment Booking

I would like to invite you to attend one of our Parent Consultations:

Tuesday, 26 th November	All classes	4.00pm to 7.00pm
Thursday 28 th November	All classes	4.00pm to 7.00pm

You can book a slot with your child's class teacher on your chosen evening using our online appointment booking system.

Just go to the school website and click on the yellow Bookings link at the bottom of the screen on the right. You will be able to log in here and follow the onscreen instructions to make your booking.

Please take care when typing in your details as they are needed to verify you. At the time of booking you will receive an email confirming your appointment.

The booking system will be available from 8.00pm tonight - Friday 15th November.

For parents wishing to meet with Mrs Bamlett – SENCo, please contact the office via email. Mrs Bamlett will then get back to you with available dates.

The consultations will take place in the hall, with a bell indicating the end of your session in order to ensure the consultations run smoothly and to time. For health and safety reasons, the classrooms will be locked from the outside and the school office is closed from 16.30, so please use the hall doors off the playground to come into the school building. Unfortunately, there will be no parking available due to clubs. Please **do not** use the College or Windhill School car parks.

PETER COLDWELL
Headteacher