

# St Joseph's School Association

A Registered Charity

Charity No 295506

Chair: Liz Weatherhogg

Vice Chair: Tracy McCarthy

Treasurer: Monica Stoker

Secretary: Kathryn Anderson



St Joseph's Catholic School  
Great Hadham Road  
Bishop's Stortford  
Hertfordshire CM23 2NL

Tel: (01279) 652576

Fax: (01279) 466519

Email: [stjosephsschoolassociation@hotmail.co.uk](mailto:stjosephsschoolassociation@hotmail.co.uk)

## AGM MEETING MINUTES

Tuesday 17<sup>th</sup> November 2015

### Attendees:

Liz Weatherhogg	Lisa O'Connor
Tracy McCarthy	Samantha Soames
Monica Stoker	Janet Boulter
Kathryn Anderson	Leigh Castle
Ali Crockett	Sophie Harrington
Alistair Robertson	Vicki Carroll
Rachel Kelly	Emma Grimley
Tanya McConn	Steve Bowes
Angela Hoare	Bob Sherfield
Charlotte Saunders	Anna Watkins
Claire McElhinney	Lesley Casey
Mark Prince	Ciara Nicholson
Andrew Faulkner	Kim Foster
Sandra Reed	James Doherty

### Apologies:

Fiona Steele  
Peter Coldwell

**Welcome & prayer** – Liz Weatherhogg welcomed everyone and Ciara Nicholson opened the meeting with a prayer.

**Annual Chairman's Report** – Liz Weatherhogg gave the annual report on the School Association's activities.

Liz began by explaining that the AGM is a requirement of the constitution and that it gives us the opportunity to reflect and remind ourselves of the objectives of the School Association, which is to enhance the life of the pupils of St Joseph's by assisting in the provision of facilities for the children that are not provided for by the Local Education Authority. In addition to this the Association also aims through events to foster relationships between the school staff, parents & children.

The Association's ethos is that fund raising should be fun and the children are always at the forefront of our minds when organising events and also when the committee vote to allocate funds.

Liz highlighted some key fundraisers over the last year including our May & Christmas Fayres combined raised over £7k, the discos raised over £2k and a particular highlight of the last 12 months was the £5k raised through the Sponsored Marathon. It was a truly a wonderful sight to see the whole school come out & watch the children skipping, walking, running & hopping around the school field (on what was one of the hottest days of the year) to raise money. Liz thanked Leigh Castle who ran the London Marathon on behalf of The School Association and Great Ormond Street Hospital.

Liz expressed thanks to the many parent volunteers and also to Mr Coldwell and the staff for their support of events.

However the School Association always needs more volunteers to help. If more people do not come forward there is the fear that we will be forced to cancel some of the activities which would be a huge disappointment to all but particularly to the children who love the events they attend in their school. We hope to continue to receive support from new and old faces and that the Association will grow from strength to strength.

Liz finished by thanking the three officers; Tracy, Monica and Kathryn who are stepping down from their roles and for their hours of time given over the last few years.

**Annual Treasurer's Report** – Monica Stoker, the Treasurer, reported on the accounts.

The annual accounts will be filed online with the Charity Commission as per their requirements.

In summary:

Opening balance as at 1 August 2014 - £16,793

Total income raised - £15,964

Total payments made - £9,773

Closing balance as at 31 July 2015 - £22,984

**All accounts are available for inspection by request via the school association email address.**

Monica reported that we raised almost £16,000 this year which is £1500 more than last year!

Our on-line giving site, Virgin Money Giving, has been a successful way of raising money particularly this year for the sponsored marathon and has allowed us to extend our reach to friends and family beyond those living locally. Through the sponsored marathon, run by both the children at the school and also Leigh we were able to donate half of the funds raised to GOSH which was £2651.

We made full use of the opportunity to claim Gift Aid and resulted in £519 being returned from the government towards our total.

The May Fayre continues to be the main event of the year and this raised £4899 this year. This along with many other events big and small allowed us to purchase much needed equipment for the school.

Last year the main investment was in a new school stage which is being enjoyed and used by all the children. We funded a visit to the school by the Massai Warriors, paid for the pantomime and contributed to the cost of coaches to take the singing club to their concert at the O2 Arena. We have also agreed to spend £12,000 on new playground equipment for KS2 and also allocated £5000 towards much needed maths text books for KS2 to support the new curriculum. Therefore most of the funds we currently have are ear-marked to be spent and the school has other funding requests that we would like to support.

Monica rounded up by saying that with everyone's ongoing support, we hope that the School Association can continue to raise much needed funds through fun and enjoyable activities to help improve the time that all our children have at the school.

**Elect Committee Members** – Every year the committee is voted in. Committee members are expected to attend meetings, help as much as possible with organising fund raising events and make decisions about the running of the school association when required.

Tracy, Monica and Kathryn are stepping down from their roles.

Ciara extended her thanks to everyone attending the meeting and also to the current committee and officers.

We voted in the following new committee:

Liz Weatherhogg – Chair

Andrew Faulkner – Vice Chair

Mark Prince – Treasurer

Anna Watkins – Secretary

Committee Members:

Peter Coldwell

Ciara Nicholson

Charlotte Saunders

Leigh Castle

Sophie Harrington

Tracy McCarthy

Tanya McConn

Claire McElhinney

Monica Moldehnke

Lisa O'Connor

Samantha Soames

**Thank you to everyone who took the time to attend the AGM.**