

## St Francis of Assisi Academy Trust

### St Joseph's School Website – what we need to publish

| <b>St Joseph's School Website Checklist</b><br><br><b>Promotions and Publicity Committee</b><br><b>Reviewed: June 2022</b><br><b>Next Review due: Summer 2022</b>  | Notpublished | Partially - Tobeupdated | Inplace - Published |
|--|--------------|-------------------------|---------------------|
| Academy contact details including school name, postal address and telephone number, along with a contact name for enquiries  |              | ✓                       |                     |
| A statement of the academy's ethos and values  |              |                         | ✓                   |
| Admission arrangements – publish your academy's admission arrangements, explaining how you will consider applications for every age group, including: <ul style="list-style-type: none"> <li>▪ Arrangements for selecting the pupils who apply</li> <li>▪ Your oversubscription criteria (how you offer places if there are more applicant than places)</li> <li>▪ An explanation of what parents should do if they want to apply for their child to attend your academy</li> </ul> Publish details of how parents can find out about your academy's admission arrangements through your local authority |              |                         | ✓<br>✓<br>✓<br>✓    |
| Link to the academy's recent Ofsted inspection and Department for Education's Performance Tables or publish this on the website  |              |                         | ✓                   |
| Where applicable, the most recent KS2 results, provided under the following headings: <ul style="list-style-type: none"> <li>▪ % achieving level 4 or above in reading, writing and maths</li> <li>▪ % improved by 2 or more levels in reading, writing and maths between KS1 and KS2</li> <li>▪ % achieving level 5 or above in reading, writing and maths</li> </ul>   |              |                         | ✓<br>✓<br>✓         |
| Where applicable, the most recent key stage 4 results, provided under the following headings: <ul style="list-style-type: none"> <li>▪ % achieving a C or above in GCSEs (or equivalent) in 5 or more subjects including English and maths</li> <li>▪ % achieving the English Baccalaureate</li> <li>▪ % achieving at least the minimum expected levels of progress in English and maths between KS2 and KS4</li> </ul>  |              |                         |                     |
| The following curriculum information must be outlined for each academic year   |              |                         |                     |

|   |  |  |                            |
|---|--|--|----------------------------|
| <p>group:</p> <ul style="list-style-type: none"> <li>▪ Curriculum content, and details of how additional information relating to the curriculum may be obtained by parents</li> <li>▪ For KS1, the names of any phonics or reading schemes in operation</li> <li>▪ For KS4, a list of all courses available, including GCSE's</li> </ul>  |  |  | <p>✓</p> <p>✓</p> <p>✓</p> |
| <p>The policies on:</p> <ul style="list-style-type: none"> <li>▪ Behaviour – must comply with section 89 of the Education and Inspections Act 2006</li> <li>▪ Charging and remissions policy including activities or cases which you charge pupils parents for and circumstances where you would make an exception on a payment</li> <li>▪ Academy trust/academy specific complaints procedure</li> </ul>   |  |  | <p>✓</p> <p>✓</p> <p>✓</p> |
| <p>Details of how you spend Pupil Premium funding (per academic year) and the effect this has on the attainment of the pupils who attract the funding:</p> <ul style="list-style-type: none"> <li>▪ Amount of allocation for the current academic year and how it is intended that this will be spent including reasons and evidence</li> <li>▪ How the previous academic year's allocation was spent, and its effect (impact) on the educational attainment of disadvantaged pupils</li> </ul> |  |  | <p>✓</p> <p>✓</p>          |
| <p>For academies in receipt of the PE and Sport Premium (primaries) – information to be published:</p> <ul style="list-style-type: none"> <li>▪ Amount of allocation for the current academic year and how it is intended that this will be spent</li> <li>▪ How the previous academic year's allocation was spent, and its effect (impact) on the PE, sport participation and attainment of the students who attract this funding</li> </ul>   |  |  | <p>✓</p> <p>✓</p>          |
| <p>For academies in receipt of Year 7 Catch-up Premium funding – information to be published:</p> <ul style="list-style-type: none"> <li>▪ Amount of allocation for the current academic year and how it is intended that this will be spent</li> <li>▪ How the previous academic year's allocation was spent, and its effect (impact) on the attainment of the students who attract this funding</li> </ul>  |  |  | n/a                        |

**Publishing information about governance structures:**

In the interests of transparency, an academy trust must publish on its website up-to-date details of its governance arrangements in a readily accessible format. this effectively means it should be on a webpage and avoids the need to download or open a separate document.

|  |  |   |      |
|--|--|---|------|
| the structure and remit of the members, board of trustees, its committees and local governing bodies, and the full names of the chair of each (where applicable) including Scheme of delegation for the Trust and terms of reference detailing clear lines of accountability   |  |   | n/a* |
| for each member who has served at any point over the past 12 months, their full names, date of appointment, date they stepped down (where applicable), and relevant business and pecuniary interests including governance roles in other educational institutions  |  |   | n/a* |
| or each trustee and local governor who has served at any point over the past 12 months, their full names, date of appointment, term of office, date they stepped down (where applicable), who appointed them (in accordance with the trust's articles), and relevant business and pecuniary interests including governance roles in other educational institutions |  |   | ✓*   |
| for each trustee their attendance records at board and committee meetings over the last academic year  |  |   | n/a* |
| for each local governor their attendance records at local governing body meetings over the last academic year  |  |   | ✓    |
| this effectively means it should be on a webpage and avoids the need to download or open a separate document   |  | ✓ |      |
| The academy memorandum and articles of association, annual accounts, annual report, and funding agreement. Trusts must publish their annual accounts no later than the end of January following the financial year to which the accounts relate  |  |   | n/a* |

|  |  |             |   |
|--|--|-------------|---|
| Safeguarding and exclusion policies  |  |             | ✓ |
| Equality information and objectives  |  |             | ✓ |
| Special educational needs (SEN) report published by the governing body including: <ul style="list-style-type: none"> <li>▪ Admission arrangements for students with SEN or disabilities</li> <li>▪ Steps taken to prevent students with SEN from being treated less favourably than other students</li> <li>▪ Access facilities for students with SEN</li> <li>▪ The academy's accessibility plan</li> </ul> |  | ✓<br>✓<br>✓ | ✓ |

|  |  |  |      |
|--|--|--|------|
| British values statement   |  |  | ✓    |
| Term dates for this academic year and for the next year (once set)   |  |  | ✓    |
| Timetable – start / finish times, lessons, assemblies and break times  |  |  | ✓    |
| Information on taking holidays / time off for students in term time  |  |  | ✓    |
| Bad weather / academy closure information and protocol   |  |  | ✓    |
| A link to parents / staff / students pages and how to register (if applicable)   |  |  | n/a  |
| Enrichment activities  |  |  | ✓    |
| Academy news page  |  |  | n/a* |
| Newsletter and copies of letters to parents  |  |  | ✓    |
| Link to Parent View  |  |  | ✓    |
| <i>Names and pictures of the principal and members of the senior leadership team including responsibilities</i>  |  |  | ✓    |
| Governance page – including photographs of current board members and meeting dates as well as information about the role of the governing board and how to become a member of the board. |  |  | ✓    |

\*see St Francis of Assisi Academy Trust website for Academy relevant information.